

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 2 NOVEMBER 1980

Remimeo

(Originally LRH OODs Item  
of 25 July 1971)

Org Series 58

HATTING THE RIGHT WAY

The sequence is instant hat, mini hat, fully hat.

Staff Status 0, Staff Status I and Staff Status II are minimum for a recruit. (For the Sea Org it is Products 0, 1 and 2.)

As the recruit line works in, all these must be done while the person is in the expeditor pool of his org. (Product 0 for Sea Org is the exception.)

Then expeditors are instant hatted for short jobs and mini hatted for longer temporary jobs.

When posted or apprenticed and posted they are then fully hatted on lower posts and apprenticed and fully hatted for more senior posts.

This should get programmed out for each staff member.

It takes a while to hat anyone fully. But it just has to be worked at. A couple hours a day eventually arrives.

The reason most people who don't study regularly aren't studying is that they have 3 or 8 or a dozen incomplete courses behind them. They begin to define a course as "something you don't complete!"

This can get in the road of courses very badly.

The right way out is complete each pgm left incomplete or at least run out the by-passed charge of past incompletes.

Word Clearing is the real big boost. Somebody the other day didn't know what TR (for Training Drill) meant in an HCOB and the whole thing was blank until he spotted it!

Clearing the Purpose of a post is essential to hatting.

Well anyway, grab the slogan

TO BE HAPPY GET HATTED AND PRODUCE THE ACTIONS OF YOUR POST.

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